Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KENDRAPARA AUTONOMOUS COLLEGE**
Name of the head of the Institution	**Bindumitra Bal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	06727220215
Mobile no.	9937467015
Registered Email	**kendraparacollege@yahoo.co.in**
Alternate Email	**iqackac@gmail.com**
Address	**Kendrapara Autonomous College, Kendrapara, 754211**
City/Town	**Kendrapara**
State/UT	**Orissa**
Pincode	**754211**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**24-Feb-2005**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Bairagi Charan Behera**
Phone no/Alternate Phone no.	**06727220775**
Mobile no.	**9437273428**
Registered Email	**kendraparacollege@yahoo.co.in**
Alternate Email	**barunkalb@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kac.edu.in/aqar/AQAR-%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kac.edu.in/Academic%20Calendar.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.60	2006	21-May-2006	20-May-2011
2	A	3.10	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Sep-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
IQAC Meeing	26-Feb-2019 1	12
IQAC Meeting	19-Sep-2018 1	13
Quality Enhancement in Higher Education	03-Jan-2019 1	150
Institutional Excellence and our challenges	28-Jan-2019 1	140

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kendrapara Autonomous College	CPE	UGC	2011 1825	500000
Kendrapara Autonomous College	OHEPEE	World Bank	2018 1825	105200000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**300000**
Year	**2016**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has played a pivotal role in enrichment of the Academic and Administrative functioning of the college. Some of its highlights are as follows: 1. To engrave such realities our college has organized two seminars in this year. The first one on the topic of Quality Enhancement in Higher Education on dt.03.01.2019. The specific objective of fully seminar is to enable the academicians to understand the quality parameters in higher education as well as the significance role of IQAC in quality enhancement. Second one on the topic of Institutional Excellence and our challenges on dt.28.01.2019. The specific objective of this seminar is to bring out a clear idea regarding the challenges we faces in our higher Education System an the prospects to overcome it. 2. As per the direction of Dept. of Higher Education, Govt. of Odisha our college has conducted student satisfaction survey and faulty satisfaction survey from dt.07.03.2019 to 12.03.2019 and where 299 students and 52 faculties were participated. The purpose of this survey is to generate baseline status on level of satisfaction of full beneficiaries (Students and faculties) for comparison with level of satisfaction on the beneficiaries (students and faculties) through similar end line survey to know whether there has been any improvement. Further the respective HEI will know full areas showing low level of satisfaction among the beneficiaries and true corrective measures for improvement. 3. During this academic year students reduce were also collected basing on the different domain of curricular and extra curricular activities and were assessed to get insight in to the different component of teaching bearing activities and accordingly policy decision and plan of action were under taken to maintain the quality in Institutional excellence. 4. Academic audit as part of quality assurance the academic audit was conducted during this academic year to identify the faculty efforts that are required to improve the quality of teaching and learning by a constituted committee. 5. Administrative audit was also conducted during the year to fill up the go to between administration and employee to ensure a quality platform for a quality wore culture. 6. Giving recognition to efficiency and contribution as a practice of legally the college has facilities and awarded eminent personality and meritious students during levis academic year. 7. As a part of enrichment programme the IQAC has organized two seminar on Indian culture on the topic of Ancient Scientific Heritage of India and Vedic tradition in context to Indian Culture. Apart from these IQAC in collaboration with department of Economics organized the 51st Annual Conference of Odisha Economic Association having themes of India's External Trade, Skill Formation and entrepreneurship in Odisha.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize student seminars/projects for sixth semester students in all honours teaching departments.	The cololege has taken every care to systematize the examination system and curriculum design. More care has been taken to boost the class room teaching. The capacity building of the teachers has been enhanced by organizing national /state level seminars.
To submit application for renewal of	Application for renewal autonomy status

autonomy status of the college.	submitted to the UGC New Delhi through the Director College Development Council, Utkal University.
To organize IQAC seminars.	Two IQAC seminar has been organized to access and analyzed the quality component of the Institution
Upgradation of the health center, Gym, Canteen and Co-operative store	The college canteen, health center, GYM and co-operative store has been upgraded for the benefit of the students as well as staffs.
To setup smart class in all honours teaching departments.	ICT based Class rooms has been established to enhance quality education through the medium of new teaching learning modalities.
To publish the college research journal Quintessence and campus bulletin.	The campus bulletin Communique has been published to bring out details of the activities around the year for the benefit of the members of this academic family.Also the research journal Quintessence has been published to explore the hidden academic potential of the staff members specifically in the area of research unexplored so far.
To submit the proposal for minor /major research projects and national seminars/conferences	Three numbers of Minor Research Project has been submitted.
To organised Self Defence Training Programme for girls students.	Self Defense programme for girls students has been organized to empower them to be self dependent and Self reliant in all matters of their safety and security.
To organize blood donation camp by the YRC	Blood donation camp has been organized by the YRC to inculcate among the students and staffs a sense of sacrifice for their fellow human beings at the time of their dire need.
To conduct student and faculty satisfaction survey	The student & faculty satisfaction survey has been conducted to improve the satisfaction level of beneficiaries and the purpose of the survey was to generate baseline status of satisfaction of the beneficiaries for comparision with level of satisfaction through endline survey.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**28-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution is successfully using its MIS to help a lot in smooth functioning of the college administration. This MIS is capable of handling the modules i.e student admission, pay roll, examination etc. In addition to the above mentioned things, the college is also using ICT based module i.e CAPA for controlling of financial activities of the college.Students attendance, continuous internal assessment marks, registration for further programmes and purchase of various requirements of departments are effectively and efficiently managed. Admission of students in different wings are also made through the Students Academic Management System (SAMS).**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	**UG B.A.**	**Eng., Eco, Edu, Geo, Ind. Soc, Pol Sc., Soc., Hist., Psy., San., Hindi, Odia, Math, Stat.**	**08/08/2018**
BCom	**UG B.Com.**	**Accountancy, Marketing, Management, Finance**	**08/08/2018**
BSc	**UG B.Sc.**	**Phy, Chem, Bot., Zool., Math., Sat., Env. Sc., Comp. Sc., ., Math., Sat.,**	**08/08/2018**
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic

year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	NA	26/12/2019	NA	27/12/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	MA SOCIOLOGY	30/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	27/08/2018
BSc	NA	27/08/2018
BCom	NA	27/08/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Day by NCC	21/06/2019	153
Swachhata Pakhawada by NCC	23/04/2019	202
Swachha Bharat	18/02/2019	242
Tree Plantation	12/06/2019	96
Self Defense Training Programme	05/01/2019	200
A motivational Lecture on Army Requirement by NCC	17/01/2018	74
Seminar on Indian Culture	04/02/2019	103
World Aids Day	01/12/2018	45
Spoken English	01/02/2019	53
NSS Day Observation	24/09/2018	143
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Statistics	3
BA	Economics	23
BA	Sociology	26

BA	Hindi	20
BA	English	25
BA	Odia	22
BA	Sanskrit	18
BA	History	23
BA	Political Science	24
BA	Industrial Sociology	9

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Yes, formal feedback were collected from different stakeholders. The feedbacks were collected through a comprehensive questionnaire that covers various aspects of quality related Institutional process including the usefulness of the course curriculum, updation of syllabus and quality of teaching methodology adopted by teachers, completion of courses in time and proper evaluation. The students feedbacks were collected from the students of all the honours departments in which 473 numbers of students had participated. About 90 of respondents had given their feedback positively. About 98 of students had given their satisfaction over the different criterion of the feedback survey. Similarly feedback were also obtained from the Alumni on various aspects of Institutional growth, vision, mission creation of learning-centric-environment conducive to quality education and above all the social responsibility of the institution. About 98 of respondents had showed their containment over the usefulness of courses for employment entrepreneurship, administrative efficiency, social responsibility as well as success rate of out going students. Also 97 of alumni had responded that the over all growth including the psychological well being, social obligation of all students lies in the strong mentoring system of the college. Feedbacks were also collected from parents too. The respondents were highly appreciative and responded vigorously that their overall impression on the college was potentially excellent. The IQAC had collected feedback from the faculties in which 69 numbers of faculties had participated. The faculties from all wings i.e. Arts, Commerce Science had expressed that the academic freedom, course curricular development, administration, evaluation system were excellent. About 98 of the members of faculty expressed that the course content was opportunity oriented, relevant and need based. The feedback obtained from the employees on different aspects including satisfaction over good governance, facilities available for smooth running of official transaction, cordial relationship between the administration the employees. In this exercise 41 numbers of employee were engaged. 98 of respondents showed their satisfaction over the overall running of the Institution. Much large number of employees had expressed their positive opinion over the good relationship between the Administration and employees.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG BA (All Arts Honours Subject)	256	1786	269
BCom	Commerce	302	945	274
BSc	Physical Science	128	1398	167
BSc	Biological Science	128	944	66
BSc	Computer Science	32	211	32
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2414	9	78	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
78	53	15	15	1	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The devotion and commitment of the faculties, as a by product of moral and ethical values, has been greatly tested by teachers feedback system. This devotion and commitment helped establishing a strong students mentoring system which is extremely essential for maintaining a right balance between moral and psychological growth of students. Basically, a newly enrolled student is confronted with many a challenges emerging out of the campus life as well as private life. This includes career choices, establishing friendly relationship with friends from different streams, identity formation ,peer pressure to excel in the examinations, cross cultural campus etc.

The young under graduate students generally found no right way out of these complexities. As a result of which they are sandwiched in between pressure from the parents as well as the vast course curriculum in the department. Though majority of students succumbed to the campus culture but some of them struggle hard for support ending up making unfavorable choices. This affects their academic as well as psychological growth culture. Hence, the Kendapara Autonomous College has established a student career counseling center to make possible for the students to find a way out of all these problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2423	78	1:31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
110	58	52	0	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Debakanta Sarangi	Lecturer	Gold Medal for MPhill From GM University
2019	Ranjit Kumar Das	Associate Professor	RUSA Co-Ordinator Kendrapara Autonomous College
2019	Dr Gyanindra Dash	Associate Professor	Vice-President Odisha Economic Assocoation
2019	Tusharkanti Bhuyan	Assistant Professor	UGC-NTA-NET
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG BSc	1ST SEM DECEMBER 2018	10/12/2018	28/03/2019
BA	UG BCom	1ST SEM DECEMBER 2018	10/12/2018	28/03/2019
BA	UG BA	1ST SEM DECEMBER 2018	10/12/2018	28/03/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
5	841	.59

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kac.edu.in/Course%20out%20come%202018-19.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG BA	BA	ECONOMICS	20	19	95
UGBA	BA	EDUCATION	31	31	100
UGBA	BA	ENGLISH	25	23	92
UGBA	BA	GEOGRAPHY	12	11	92
UGBA	BA	HINDI	17	17	100
UGBA	BA	HISTORY	20	19	95
UGBA	BA	IND SOCIOLOGY	11	10	91
UGBA	BA	ODIA	25	24	96
UGBA	BA	PHILOSOPHY	1	1	100
UGBA	BA	POL. SCIENCE	28	27	97

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kac.edu.in/agar/IMG_0001.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NA	NA	22/05/2019	NA
International	NA	NA	17/09/2019	NA

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	0	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Workshop was organized by Dept. of Physics, KAC	Physics	19/02/2019
51st Annual Conference of Odisha Economics Association organized	Economics	09/02/2019
Quality Enhancement in Higher Education by IQAC, Kendrapara Autonomous College, Kendrapara	IQAC	03/01/2019
Institutional Excellence our Challenges by IQAC, Kendrapara Autonomous College, Kendrapara	IQAC	28/01/2019
A Seminar on Ancient Scientific Heritage of India (Indian Culture)	Kendrapara Autonomous College	04/02/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Gold Medal for M Phil in Psychology	Dr Debakanta Sarangi	Gangadhar Meher University, Sambalpur	05/01/2019	General
Vice-president of the Odisha Economic Association	Dr Gyanendra Dash	Odish Economic Association	10/02/2019	General
RUSA Co-ordinator, Kendrapara Auto. College	Ranjit Kumar Das	Kendrapara Auto. College	20/07/2019	General

UGC NET	TUSHARKANTI BHUYAN	UGC	15/05/2019	NET

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	18/12/2019

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NA	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NA	0	0
International	NA	0	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NA	Published	0	22/05/2019

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	0

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	NA

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	10	0
Presented papers	0	0	1	0

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NA	NA	NA	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NA	NA	NA	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Disabled Day	Natures Club	30	143
Awareness Against Drugs Abuse	Natures Club	27	155
Health Sanitation Programme	Natures Club	25	143
Tree Plantation Programme	Natures Club	27	152
Mega Blood Donation Camp by YRC	Natures Club	55	93
Self Defense Training Programme	Natures Club	43	200
Swachha Bharat Abhiyan	Natures Club	32	155
World Population Day	Natures Club	23	123
World Aids Day	Natures Club	21	40

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
First Prize in English Debate (NCC)	First Prize	Bhubaneswar	1
Second Prize in English Debate	Second Prize	Bhubaneswar	1
First Prize in Group Dance	First Prize	Bhubaneswar	1
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Natures Club	Awareness Against Drugs Abuse	27	155
NSS	Natures Club	Swachha Bharat Abiyan	55	308
NSS	Natures Club	World Aids Day	43	300
NSS	Natures Club	Gender Sensitizaion Programme	23	193
NSS	Natures Club	Health Sanitization Programme	25	143
YRC	Natures Club	Mega Blood Donation Camp by YRC	55	93
NSS	Natures Club	Tree Plantation Programme	27	209
NSS	Natures Club	Awareness against Plastic Abuse	32	108
NSS	Natures Club	Education for All	35	307
NSS	Natures Club	Awareness Against Gender Discripancy	28	209
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

NA	00	NA	00

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	09/09/2019	11/09/2019	0

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	09/09/2019	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6100000	2600000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Smart Library	Partially	1	2005
E-granthalaya	Fully	2	2012
INFLIBNET	Fully	1	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	55729	0	1205	0	56934	0
Journals	314	0	14	0	328	0
Others(specify)	180	0	26	0	206	0
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	17/12/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	81	1	2	1	0	7	23	10	0
Added	2	0	0	1	0	0	0	0	0
Total	83	1	2	2	0	7	23	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

3500000	1100000	2600000	1500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal-cumsecretary of the GB takes care of all the assets of the college. He is the overall in-charge of all the facilities and co-ordinates the same through the different. Committees and Heads of Departments, Administrative staffs, Laboratory attendants, Librarians and Library assistants. The classrooms/seminar halls the college permises are cleaned by the support staffs regularly. Any furniture repair needed is attended by the carpenter immediately. The proper and optimal use of electric lights /fans projectors /ACs is ensured. The routine activities of the library are managed by the librarian with the help of library assistance. The college has a vast playground which is utilized by the staffs and the students as well for the regular physical exercises and annual sports of the college. The playground, gymnasium, sports infrastructure are under the custody and monitoring of the committee comprised of senior faculty members, PET and coaches of the physical education department. The staffs of the computer science department are in charge of maintaining the IT facilities. The computer laboratories and Networking Resource Center (NRC) are also available to staffs and students for their benefits. The repair/up-gradation and purchase hardware and software are also taken care of by the management system and administrative team. The internet and LAN facilities are also fully functional and are properly maintained and monitored by the staffs of the computer Science Department. In case of any requirement, the department Heads requests to the principal and the requirement are procured promptly by the purchase committee.

NA

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	27	3432
Financial Support from Other Sources			
a) National	SC/ST/OBC/SEBC/ Contractual Sector/Medhabruti P H/Sanskrit/Scholars hip/FakirMohan Scholarship/Labour Card 1. Govt of India, Hindi Schloarship, for better performance in CHSE. 2. Scholarship for orthopaedically handicapped for passing .Annual Higher Se	2142	7873000

b)International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training for placement	18/02/2019	178	Kendrapara Autonomous College
Self-defence Training Programme	05/01/2019	243	Kendrapara Autonomous College
Soft Skill Training Programme	12/01/2019	142	Kendrapara Autonomous College in Collaboration with the Govt. of Odisha
Communicative Training Programme	12/11/2018	215	Dept. of History, Kendrapara Autonomous College
Entre preneurship Training Programme	27/10/2018	133	Dept. of Commerce, Kendrapara Autonomous College
Blood Donation Camp	02/08/2019	148	YRC, Kendrapara Autonomous College
Yoga Meditation Classes	15/06/2019	325	YRC, NSS, Kendrapara Autonomous College
Career Counselling Programme	09/08/2018	143	Dept. of Psychology, Kendrapara Autonomous College
Mentorship Programme	01/08/2018	253	Alumni Associaton, Kendrapara Autonomous College
Remedial Classes	23/08/2018	112	Kendrapara Autonomous College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NA	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Defense Service	15	4	State Police Service	25	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	BA	ECONOMIC	UU, RU, RDU,FM	MA
2019	6	BA	Education	UU, RU, BU	MA
2019	11	BA	English	RU, DSLC, RD, UU, Bed	MA
2019	1	BA	Geography	UU	MA
2019	13	BA	Hindi	KCU, RU, RDU, UU	MA
2019	5	BA	History	UU, RU, BU	MA
2019	2	BA	Ind. Soc	UU	MA
2019	12	BA	Odia	UU, RU, BU, FM, SU	MA
2019	1	BA	Philosophy	UU	MA
2019	5	BA	Pol. Sc	UU, RU, FM	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basket Ball (Women) at Sports Council, BBSR	State	14
Chess Tournament at MS	State	4

College, Cuttack			
Kabadi Tournament at Baruneswar Mahavidyalaya under Utkal University, BBSR	State		9
Utkal University Foot Ball Tournament at U.N. Autonomous College, Adaspur under Utkal University, BBSR	State		14
Volley Ball (Women) Team at Sports Council, Utkal University, BBSR	State		8
Basket Ball (Men) Tournament at Sports Council, Utkal Univeristy, BBSR	State		8
Volley Ball (Men) Tournament at Salipur College, Salepur Under Utkal University, BBSR	State		8
Inter College Cricket Turnament at U.N. College, Adaspur, Cuttakc Under Utkal Univeristy, BBSr	State		15
Utkal University Atheletic Meet at U.N. College, Adaspur, Cuttack	State		15
National Sports Day	State		216
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	District Level Parade 2nd prize	National	1	0	NCC	NCC Girls Wing
[View File]()						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The true spirit of democratic decentralization is reflected in a college when the students are having their participation right from policy formulation to its execution through their representation in different bodies. In this connection our institution has an active students union comprising of elected student members of the college and one advisor from among the senior faculty members. Every year the Students Union election is held during the month of

September /October to ensure the literal meaning of democratic nomenclature. The election is conducted on the basis of the of the guidelines placed by Lingdo Commission for its transparency and management . Through the election different student members are elected for different associations of the students council such as Dramatic Society, College Magazine Association, Days scholar Association, Social service Association, Athletic Association and Boys common Room Association and Science Association etc. All the office bearers of the union are held responsible for timely conduction of different programmes under the supervision of a teacher adviser during the academic year. The different programmes conducted under the elected office bearers are follows 1. Cultural Association organizes cultural functions and competitions among the students of different departments of the college.2. The Dramatic Association organizes different competitions among the student of the college. 3. The Athletic Association organizes different sports competitions to bring out hidden talents of the students with regards to sports and athletic competition. 4. The science Society Association organizes science quiz programme, publication of news letter and organized different programmers to inculcate the skill and sprite of scientific temperament among the students. Through the above programme the student representative of the Union get firsthand knowledge and experience to interact as well as to participate directly and indirectly with the college management decisions making process. Similarly, the students are entrusted with the task of judging the teachers on different parameters of academic excellence, teaching methodology as well as timely completion of syllabus etc. at the year end of the each academic year through the student feedback system. They are also liable to give their own version of opinion with regard to infrastructure, administration and decision making process of the college. All these are done on the prerogative of democratic principles.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Kendrapara Autonomous College, Kendrapara has an Alumni Association with twenty three numbers of members at its initial stage. The Association was registered on 29th of December 2015 under the Society Registration Act of XXI, 1860 bearing no. KNP/3601/58, 2015-16. The first meeting of the Association was convened in 08.11.2005 under the Presidenship of Dr. Sk. Samsur. The Alumni is managed as well as governed by a vibrant Executive Committee with sixteen number of member and a working committee with five number of members. It has an Advisory Committees consist of three number of members. The Executive Body of the Association meets once in a year to meet its vision and mission in the forthcoming year.

5.4.2 – No. of registered Alumni:

145

5.4.3 – Alumni contribution during the year (in Rupees) :

125000

5.4.4 – Meetings/activities organized by Alumni Association :

The Association from its humble beginning has undertaken several notable and inspiring activities of its own. Some of the prominent activities that the Association has initiated inside the campus as well as offside the campus includes Alumni Day, Foundation Day which falls on 12th February of each year, awareness programme for cleanliness, campaign for drugs free society and education for all etc. Financial Support activities: The Association also provides some financial aids and assistances to meritorious students and

deserving candidates of the college. It also helped financing the installation of Gandhi Statue in the College premises. mentoring Activities: The Alumni members actively participates in mentoring system initiated by the college. The aim of the mentoring system lies in the upholding of true sprite of humanism, learner centric environment and to motivate and inspire the newly admitted students as well as teachers into the campus. Academic Activities: The members of the Alumni are also part of the Board of Studies composed to give some meaningful and rationale insights to the Curriculum of their respective departments. Generous Activities The alumni has also involved in numbers of activities off the campus including Swachha Bharat Abhiyan, fight against drugs Abuse, Gender Inequality, education for all etc. The alumni of the college spreads at different segments of the society including academics, administration , politics, science and technology and above all social work. The Kendrapara family is a national as well as global family and this connect celebrate the bonding of oneness.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration is decentralized to a great extent by a delegation of responsibilities with different Heads of Administrations like the Vice-Principal, Heads of departments and Coordinators, periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate the intend activities both for the current academic year and for the next five years. The bench mark is set for every activity to ensure quality sustenance through combined efforts of the all the stake holders. The periodical review of syllabus and curriculum is regularly done for each discipline/departments to upgrade and deliver quality education. The role and functions of the Board of Studies and Academic Council are closely monitored. The faculty members are also involved in the decision making process at various levels of the college. At the department level, the Head of the department holds the responsibility of motivating and mobilizing opinion, suggestion and feedback from the staff members in all aspects of administration and academics. The staff members hold various administrative positions which are as follows: Vice-principals, HODs, members of Academic Councils, Co-ordinator of the IQAC Cell, Administrative Bursars, Account Bursars, Finance Bursars and the Governing Body thus creating the platform for the faculty to be actively involve in the decision making process. Furthermore the staff members are encouraged to assist the management in decision making through suggestions of the staff association. Also various Academic and Administrative statuary bodies and committees are involved by the management to facilitate effective decision making system of the college. The qualitative and quantitative factors of decision by any department are analyzed by the Governing Body. The process of decision making involves the following statutory bodies: the Governing Body, Academic Council, the Board of Studies, Administrative Council, Finance Committee, HODs and Co-coordinators. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities. Admission Committees are headed by the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Human Resource Management	The faculty recruitment process of the college is carried out by the Governing body as well as the Service Selection Board, Government of Odisha. Similarly the Ministerial staffs are also recruited by the Governing Body from time to time. The President as well as the Secretary of the college is responsible for the enhancement and maintenance of infrastructural facilities of the college with the help of the administerative staff and maintenance team. The IQAC cell of the college behold the performance indicator and learner centric environment of the institution for each academic year. Faculty and staffs are encouraged to participate in the self-development programme. Various faculty development programmes have been organised from time to time for the over all development and support staffs. The Administrative officer offers 247 service requirements especially for electricity, water supply and routine maintenance of the college.
Research and Development	At present the faculty members are entrusted with the task of supervision/guidance for the research project of 3 students of their respective departments. Also the eminent Professor of the college are guiding some M.Phill as well as PhD Scholars in association with different Universities in the State and outside of the state. The college is also publishing a Annual research journal name Quintessence. The mission of the research and development is to create a better scientific world through research and publications and to trend the students and the teachers as well. Some departments has also organized several National seminars funded by UGC. Some departments has also organised the Extramural lectures and some memorial lectures in this year.
Teaching and Learning	All programmes have the formal pedagogic of teaching and learning within the curriculum with stipulated marks and grades. The pedagogical skills of different departments includes formal teachings, assignments, seminars, projects, field trips, industry visit, internship and laboratory works.

Curriculum Development	A Well structure procedure is in force for designing the Curriculum of different departments. The curriculum of the in the college is as per the Utkal University guidelines. Several faculty members are involved in the processed of course structuring restructuring as they are the members of the Board of studies of their respective departments. Academic Bursars of the college are there to look into the overall academic growth as well as quality improvement. Work load of the different departments are distributed as per the strength of the department itself. The examination Committee always ensures smooth conduct of examination. Several faculty members are active members are also active members in the Examination Committees of different Universities to frame Question papers and evaluate the answer scripts.
Examination and Evaluation	Transparency and continuous evaluation is ensured at the institutional level in terms of the exam process. The students performance is judged continuously through Internal as well as external evaluation process. Similarly group discussion are held in the class rooms for creating learnercentric environment. The autonomy section is entrusted with the task of preparing questions, upholding examinations in time, preparing academic calender etc. Also the autonomy strictly adheres to the strict conduct of examination and smooth evaluation process of students.
Library, ICT and Physical Infrastructure / Instrumentation	Our College is well equipped with the most adequate infrstructure in consonance with its growing academic research culture and extension activities. Keeping space with the latest development, the College infrastructure is regularly updated with the modern techno savvy grades while retaining and entertaining its essential aesthetics and artistic ambiance. The College hoists its multidimensional programmes in five different blocks- the Main Block, Arts Block, Commerce Block, Physical Science Block, and Life Science Block. There is an automated library with relevant stock of books, research based journals, magazines, periodicals and

	newspapers. The library and reading room is well equip with computers, printers, scanners, photocopiers which are extensively availed by the students. The students are also provided with e-learning facility like INFLIBNET which help the students to get e-books, e-journals, e-magazines, ethesis etc. There are separate washrooms for boys and girls in the premises. The College Canteen is well specious and hygienic in terms of cleanliness and food services provided.
Admission of Students	The college has constituted different from time to time committees for the process of admission. These Admission Committees are headed by the Principal and assisted by senior lecturers to look in to the issues related to admission during every academic session. The controller of examination frames the rules for the process of admission and ensures the admission rules framed by the affiliated University and the SAMS. Information of the courses available in the college, eligibility and duration of the courses etc are provided through college prospectus, website, hoardings, newspapers. The personal counselling is also provided to the students by the committees to deal with any confusion related to career as well as personal problems. Also free career counselling are provided to the students and parents related to the courses and the fee structures for the better selection. Many faculties of the college are joining their M.Phill PhD internship in different Universities of the state as well as outside of the state.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The college has a data management system covering various aspects of academics and administrative activities. The student attendance, continuous internal assessment, registration for the students and the purchase of various requirements are effectively managed through the purchasing committee. The attendance of faculties is recorded and monitored by the Head of the Institution. There is a provision for online payments for

		admission into different streams.
	Finance and Accounts	The Finance Committee also looks into the submission of duly audited statements of resources and application of forms of respective academic year. And prepares the budgets for the academic year by taking into account the requirements of the various departments. The budget is presented before the Governing Body for its approval. The committee approves the raising of funds and utilization of the same as per the details specified in the budget like Statutory, Academic, Infrastructure, College Development. The anticipatory income and the proposed expenditure is closely monitored by the Account Bursar. The proper procedure for the procurement of different items has been adopted by the College as per the OGFR, the Govt. of Odisha.
	Student Admission and Support	The college has constituted different committee for the process of admission. These Admission Committees are headed by the Principal and assisted by senior lecturers to look in to the issues related to admission during every academic session. The controller of examination frames the rules for the process of admission and ensures the admission rules framed by the affiliated University and the SAMS. Information of the courses available in the college, eligibility and duration of the courses etc are provided through college prospectus,website, hoardings, newspapers. The personal counselling is also provided to the students by the committees to deal with any confusion related to career as well as personal problems. Also free career counselling are provided to the students and parents related to the courses and the fee structures for the better selection.
	Examination	Transparency in continuous evaluation is ensured at the institutional level. The students performance is judged continuously through Internal as well as external evaluation process. Similarly group discussion are held in the class rooms for creating learnercentric environment. The autonomy section is entrusted with the task of preparing questions, upholding examinations in time, preparing

	academic calendar etc. Also the autonomy strictly adheres to the strict conduct of examination and smooth evaluation process of students.
Planning and Development	The Planning Committee prepares the annual budget for various departments for the funds allocation at the beginning of the year. At the end of financial year departments are required to submit a detailed report on various activities of their respective departments.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Refresher Course in NCC	NA	09/06/2019	10/07/2019	1	0
2019	Faculty Development Programme	NA	25/10/2019	31/10/2019	1	0
2019	Refresher Course, Utkal University, BBSR	NA	04/01/2019	24/01/2019	1	0
2019	Teachers Training and Capacity Building Programme organized by KAC	NA	15/07/2019	15/07/2019	1	0

2018	World Bank - OHEPEE Sponsered Academic Training Programme	NA	18/09/2018	24/09/2018	1	0
2019	Teachers Training and Capacity Building Programme	NA	15/07/2019	15/07/2019	1	0
2019	Academics Training Programme on CBCS Syllabus Organized by WB OHEPEE	NA	05/08/2019	11/08/2019	1	0
2018	Training on Communicative Skill organized by INFOSIS in collaberation with Dept. of Higher Education , Govt. of Odisha	NA	29/10/2018	01/11/2018	1	0
2019	Teachers Training and Capacity Building Programme organized by KAC	NA	15/07/2019	15/07/2019	1	0
2019	UGC Sponsered Orientation Programme, Utkal University	NA	18/01/2019	14/02/2019	1	0
	[View File](#)					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
Refresher Course, Utkal University , BBSR	1	04/01/2019	24/01/2019	21
Faculty Development Programme	1	25/10/2019	31/10/2019	7
Refresher Course in NCC	1	09/06/2019	10/07/2019	31
UGC Sponsered Orientation Programme, Utkal University	1	18/01/2019	14/02/2019	27
Teachers Training and Capacity Building Programme organized by KAC	1	15/07/2019	15/07/2019	1
Training on Communicative Skill organized by INFOSIS in collaberation with Dept. of Higher Education , Govt. of Odisha	1	29/10/2018	01/11/2018	3
Academics Training Programme on CBCS Syllabus Organized by WB OHEPEE	1	05/08/2019	11/08/2019	6
Teachers Training and Capacity Building Programme	1	15/07/2019	15/07/2019	1
World Bank - OHEPEE Sponsered Academic Training Programme	1	18/09/2019	24/09/2019	6
Teachers Training and Capacity Building	1	15/07/2019	15/07/2019	1

Programme organized by KAC				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
78	78	17	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College belie ves in optimum utilization of resources in order to avoid misuse of financial resources. And the College practices financial prudence through proper audit undertaken by the Government of Odisha as well as the local bodies. The accounts are audited in a regular basis by the Chartered Accountants. The internal audit is also conducted by the College Management itself. All queries raised by the Chartered Accountants are duly clarified. No queries remains pending.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	Yes	DHE, Odisha	Yes	Principal, Academic Bursar, Coordinator IQAC, DLC, Management, Administrative Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college has no formal Parent-Teachers Association still it has several practices which ensure regular interaction between Parent and Teacher

meet. Regular parent-teacher meeting are held under the aegis of respective heads of the departments to discuss and find solutions of various challenges generally emerges out of the cross cultural campus. This is extremely necessary for the students metal as well as academic growth.

6.5.3 – Development programmes for support staff (at least three)

College organizes various development programmes for support its staff. The college organizes yoga and mediation classes, health checkup camps and recreational activities for its support staffs to enable them to be mentally and physically sound. Computer literacy training programme was also conducted to enable the support staffs to become digitally sound. For Administrative and Accounts related skill development activities, the support staffs have been facilitated to attained different training programmes organized by Govt bodies/semi Govt bodies/Private bodies from time to time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Among the post Accreditation initiatives under taken by the college includes 1. To transform the college into a University 2. To open up more and more UG and PG programme to cater the local and national educational needs. 3. To strengthen the Academics linkage with different Universities and college of national and international repute. 4. Expansion of facilities in Hostels. 5. To construct new blocks for the expansion of Infrastructure. 6. To rejuvenate the medicinal garden of the college. 7. To revitalize the research and development programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Quality Enhancement in Higher Education	03/01/2019	03/01/2019	03/01/2019	150
2019	Institutional Excellence and our Challenges	28/01/2019	28/01/2019	28/01/2019	140
2019	IQAC Meeting	26/02/2019	26/02/2019	26/02/2019	12
2018	IQAC Meeting	19/09/2018	19/09/2018	19/09/2018	13
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Awareness Programme	20/08/2018	20/08/2018	51	15
Women Menstrual Hygiene Awarenss	10/11/2018	10/11/2018	72	4
International Girl Child Day organised by Women Sexual Harassment Cell	11/10/2018	11/10/2018	114	35
Washroom hygene Awarenss Programme by Women Sexual Harasment Cell	10/12/2018	10/12/2018	93	28
Enquiry Committee for Sexual Harasment in Working Place by Women Sexual Harassment Cell of the College	27/12/2018	27/12/2018	11	2
International Womens Day by Sexual Harasment Cell of the College	08/03/2019	08/03/2019	47	29

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total annual power requirement of the college is 6720 KWH. Annual power requirement made by renewable energy resources is 876 KWH. To meet this challenge the college has installed some solar panels to feed its annual power requirement.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	Yes	8
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	8
Rest Rooms	Yes	8
Scribes for examination	Yes	8

	Special skill development for differently abled students		Yes		8		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	25/10/2018	1	Plantation for Happiness in Collaboration with Natures Club NGO	100 nos of trees were Planted on the campus	22
2018	1	1	23/08/2018	1	Awareness Programme for Conservation of Heritate sites of Kendrapara in collaboration with Department of History and Natures Club NGO	An Awareness was created in the Town	65
2018	1	1	27/12/2018	1	Enquary Comitte for sexual harasment in working Place by Women Sexual Harassment Cell	Sexual Harassment on Campus	13
2018	1	1	10/12/2018	1	Washroom Hygiene Programme by Women	Washroom Hygiene Awarness Was	121

| 2018 | 1 | 1 | 15/07/2018 | 1 | Harassment Cell | Created | |
| | | | | | Counceling Programme by Dept of Psychology Natures Club NGO | Enable Students to take effective decission in Chreer Choice | 93 |

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Calendar	28/11/2018	The human values and professional ethics are enshrined in the publication of college calendar for the year 2018-19, it lay down some of the extraordinary and most precious guidelines to be abide by each and every members of the college-stretching across divergent stakeholder i.e. students, teachers and alumni. The human values and professionals ethics as the most important in gradients for faculty development and creation of learner-centric environment in the campus and off the campus, are reflected in the different activities undertaken by the college from time to time, namely the Plantation of trees on the campus, Aids Awareness programme, Plastic abuse awareness programme, Swachha Bharat Abhiyan etc. Beside the calendar also throws light on the college rule and discipline to be followed up by the student-friends. In terms of model code of conduct for the elections to the student's union and Cultural Association.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Womens Day	03/08/2019	03/08/2019	76
International Girl Child Day	11/10/2018	11/10/2018	149
International Day Against Drugs Abuse	26/06/2019	26/06/2019	182
Aids Awareness Programma	01/12/2018	01/12/2018	343
Gender Sensitization Awarenss Programme	20/08/2018	20/08/2018	66
Plastic Abuse Awarenss Programme	17/08/2018	17/08/2018	140
Blood Donaiton Awarenss Programme	08/02/2019	08/02/2019	148
One Day Seminar on Relevance of Gandhian Philosophy in Present day Society	02/10/2018	02/10/2018	62
Tree plantationn Programme by NCC of the College	02/10/2018	02/10/2018	57
Swachha Bharat Abhiyan by NCC of the College	02/10/2018	02/10/2018	64

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has undertaken various initiatives to make the campus Ecofriendly by adopting following practices: 1. plantation of trees 2. Maintaining solar panels for maximizing renewable energy. 3. Maintaining vermi-compost. 4.replacement of bulbs by LED lights. 5. Maintaining the garden. 6. Rain water harvesting. 7. refuse and reduce the use of plastic bags and bottles. 8. Using bio-degradable waste to grow some plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Institutional best practices includes 1. Awarding of Dinabandhu Sahu Smurti Saman with a cash prize of Rs. 20000/- and a citation to an eminent personality of the state on the eve of the foundation day of the college. 2. Each year Awards are also given to the toppers and best graduates. 3. Awards are also offered to different literary and cultural champions including medals, cash prizes and certificates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
[NA](#)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institution provides financial/academic/personal support to the poor and needy students. Special English coaching classes are also taken for slow learners. Institution provides soft skill training to the students for facing the interviews in different competitive examinations in life.

Provide the weblink of the institution

http://kac.edu.in/

8.Future Plans of Actions for Next Academic Year

The plan of action for next academic year includes: 1. Preparing the college for the Cycle-III of assessment and accreditation by NAAC. 2. Strengthening of academic remedial and personal mentoring programme. 3. Revisiting there structured curriculum for the next academic year. 4. Improve the quality of teaching and learning environment by interacting with the stake holders. 5. Introducing academic performance index for the member of the staffs. 6. The management is preparing for lunching PG courses in different departments in the next academic year. 7. Ensuring quality education through the introduction of new teaching learning methods conducive to enhancement of employability skills. 8. The governing body has been pleased to transform the college in to a University.